

Green Valley Homeowners Recreation Association Charter of the Green Valley Buildings & Grounds Committee

WHEREAS, the Bylaws for Green Valley Homeowners Recreation Association (“GVHRA”), at Article IX, authorize the Board of Directors to “shall appoint committees as deemed necessary to carry out duties delegated to them by the Board.”

WHEREAS the Board of Directors has determined that the best interest of the Association’s membership would be served by the establishment of a Green Valley Buildings & Grounds Committee (“Committee”);

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Directors to establish this Charter of the Standing Committee to be known as the Green Valley Buildings & Grounds Committee.

Purpose of Committee

The purpose of the Committee is to oversee the common interest amenities governed by GVHRA.

Membership of Committee

The Committee shall consist of no more than seven (7) members. Each committee member shall be appointed by the Board of Directors each year after the Board elections and shall serve at the pleasure of the Board until removal by the board or resignation. Attendance is mandatory.

- Recreation, Grounds & Maintenance Manager (Chair)
- Recorded Homeowners
- Renters (Approval of Recorded Homeowner)
- Up to two Board Members

Responsibilities of Committee

1. The Committee shall function under the authority and direction of the Green Valley Homeowners Recreation Association (GVHRA) Board of Directors.
2. The Committee shall operate in compliance with the CC&R’s, By-Laws, Rules and Regulations, and directive of the Board of the GVHRA.
3. The Committee shall provide oversight of the GVHRA common interest development.
4. The Committee shall ensure sound operational and fiscal policies are established and adhered to.

5. The Committee shall adhere to Federal and State labor laws as they may apply to employees and sub-contractors of GVHRA providing services to the association.
6. The Committee shall provide monthly reports to the GVHRA Board of Directors.
7. The Committee may provide articles about the grounds and facilities for the Green Valley Gazette and website.
8. Annually review the Reserve Study and make recommendation of any changes.
9. As part of the following year's budget, make recommendations of significant projects outside of normal maintenance and items covered by the Reserve Study.
10. The Committee will work under the leadership of the Recreation, Grounds & Maintenance Manager regarding maintenance items, janitorial needs, ground conditions, pool facilities, clubhouses, and park amenities.

Meetings

1. Meetings shall be called and lead by Recreation, Grounds & Maintenance Manager.
2. Meetings shall be held monthly.
3. Meetings will be held in GVHRA facilities.
4. A summary of the meeting will be provided by the Recreation, Grounds & Maintenance Manager and presented to the GVHRA Board of Directors in their monthly board packet.

CERTIFICATE

I, Ted Woloshun, the Secretary of the Green Valley Homeowners Recreation Association, hereby certify that the foregoing Resolution was duly and regularly adopted by the Board on _____, 2021.

Ted Woloshun, GVHRA Secretary